



## Frequently Asked Questions

### 1 Which geographical locations do you cover?

We travel far and wide to visit schools on-site, with just a few places out of reach, however the addition of online workshops, means that we can travel anywhere in the country and abroad!

### 2 What topics do you cover and how many workshops can you deliver in a single day?

Typically, we can run up to 4 workshops in a day on-site, and up to 5 online. Ideally no more than 2 topics per day but do speak to us if you would like more, as we try to be as accommodating as possible. Our website has a full list of current workshops and remember, we also devise bespoke sessions - please contact us to discuss further.

### 3 How much space do you need for the workshops?

As the children are extremely active during our sessions, we ideally require the school hall or similar. Where this is not possible, we can work in a cleared classroom. For online sessions due to the size of the screen you are using, a classroom is preferable.

### 4 What do you need from us, prior to your visit?

Prior to our visit you will need to complete our **online Booking Form** which provides us with all the information we need. Occasionally and for specific workshops we may suggest some useful prep: our Roman workshop does benefit from the children making their own shields prior to our visit as part of an art or homework project. For our Suffragettes workshop we suggest making placards, as the children join Sylvia Pankhurst during a rally!

## **5 When do I need to book?**

We can take bookings up to a year ahead. It is advisable to book a term ahead, as this is likely to guarantee your preferred date. However, we are happy to take short notice bookings - as long as we have an actor available to visit you.

## **6 How do I book?**

Go onto our web site and click into our online Booking Form.

## **7 How many children can we have in a session?**

We work with up to 30 children per session, both on-site and online.

## **8 Do the children need to dress up for the sessions?**

It is not a requirement for any of our workshops, however we do encourage dressing up, as it adds to the enjoyment!

## **9 What are the aims and objectives of a Drama Hut Workshop?**

To encourage learning in a creative environment, bringing the curriculum to life and enabling children to experience a subject through active play, improvisation, and drama- based games, complementing and enhancing classroom learning. Our workshops offer cross curricular benefits, cementing core skills such as, team building, public speaking, listening, and building confidence through performance.

## **10 Do you bring historical artefacts with you?**

No. As a drama company, we do not bring artefacts for the children to handle. Our facilitator is a trained actor dressed in costume, which provides the main stimulus for the session. They may use personal props, but our aim is primarily for the children to 'experience' the topic, through active play, improvisation, and drama- based games.

**11 Are all our facilitator's DBS checked?**

Yes, all our facilitators hold current, enhanced DBS certificates which they bring to each visit along with photo ID. Documents such as our CPP and Online Policy, can be forwarded on request, our Risk Assessment is sent out as a matter of course.

**12 Are there any travel costs?**

If you are within Greater London, there is an additional £10 travel fee. We may need to charge travel for some areas further afield and you will be notified prior to completing the confirmation booking form if this is the case. We appreciate budgets are tight, therefore try to keep any additional costs to a minimum.

**13 Do we have to pay a deposit?**

No. An invoice will be issued once your booking form has been received and all fees are payable on or before the day of the workshop/s.

**14 Is there a cancellation policy?**

Yes. Please see our cancellation policy which can be found on our website.

**15 When do you arrive?**

On-site, at least 20-30 minutes prior to the first session. Online, we ask to meet a member of your team online 10/15 mins prior to the children joining the session.

**16 Do you have a risk assessment?**

Yes. This is available on request and sent out as a matter of course once a booking is confirmed.